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NORTH SHELBY SCHOOL CALENDAR 2008-2009

AUGUST 18 & 19.....	Professional Development Days
AUGUST 20.....	First Day of School Early Dismissal 1:05
AUGUST 21.....	Early Dismissal 1:05
SEPTEMBER 1.....	Labor Day – NO SCHOOL
SEPTEMBER 10 (A)....	Professional Development Early Dismissal 1:05
OCTOBER 6.....	Professional Development – NO SCHOOL
OCTOBER 17.....	End 1 st Quarter (41 days)
OCTOBER 24.....	Parent/Teacher Conferences – NO SCHOOL
NOVEMBER 4 (B).....	Professional Development Early Dismissal 1:05
NOVEMBER 26.....	Early Dismissal 1:05
NOVEMBER 27-28.....	Thanksgiving – NO SCHOOL
DECEMBER 5 (A).....	Professional Development Early Dismissal 1:05
DECEMBER 19.....	End 2 nd Quarter (42 days) Dismiss at 1:05
DECEMBER 22-JANUARY 2.....	Christmas Vacation – NO SCHOOL
JANUARY 5.....	School Resumes
JANUARY 16 (B).....	Professional Development Early Dismissal 1:05
JANUARY 19.....	Martin Luther King Jr. Day – NO SCHOOL
FEBRUARY 6 (A).....	Professional Development Early Dismissal 1:05
FEBRUARY 16.....	President’s Day – NO SCHOOL
MARCH 6 (B).....	End 3 rd Quarter (43 days)
MARCH 13 (A).....	Parent/Teacher Conferences – Dismiss at 1:05
APRIL 9.....	Professional Development - NO SCHOOL
APRIL 10-13.....	Spring Break – NO SCHOOL
MAY 8 (B).....	Professional Development Early Dismissal 1:05
MAY 19.....	Last Day of School (49 days) Dismiss at 1:05
MAKE-UP DAY.....	#2 January 19; #3 – April 9; #4 – May 20; #5 May 21; #6 May 22

Board approved 2/20/08: February 16 & April 10, 13 Non make-up days

BOARD OF EDUCATION

Donnie Parsons President
Mary McCoy Vice-President
Brenda Rogers Secretary
Debra Barrick Treasurer
Dwain Marquette Member
Andrew Bichsel Member
Brad Blaise Member
Scot Shively Member
Mike Vanskike Member

ADMINISTRATION

Larry Smoot Superintendent
Harold Eckler High School Principal
Sharri Kemp Elementary Principal
Karen Guildoo Guidance Counselor

CLERICAL

Brenda Rogers High School Secretary
Debra Barrick Bookkeeper
Roxie Stoneburner Elementary Secretary

CUSTODIANS

Robert Southers Trey Million

COOKS

Ginger Thrasher Annette Donath
Mary Davidson Millie Vanskike

BUS DRIVERS

Greg Linberger Annette Donath
John Thrasher Renea Culler
Richard Copenhaver Loyd Finke

AIDES

Michele Trenhaile Kim McEwen

2008-2009 NORTH SHELBY HIGH SCHOOL FACULTY

Terry Ahern V Football

Ray Bacon JH Football, JH Girls Basketball, V Football Asst.
Brent Blakely History, V Boys Basketball, V Track, Softball Asst.
Carrie Caputo Elem. & HS Band, Vocal Music
Jennifer Chandler Yearbook, Newsletter, Business Ed., V Cheer
Scott Gaines Elem. & HS P.E., Health, V Baseball, JH Boys Basketball,
..... V Football Asst.
Kerri Greenwell A+ Coordinator, JH English
Denis Guildoo Baseball Assistant
Karen Guildoo HS Guidance Counselor
Tim Haarmann History, JH Track, Asst. V Boys Basketball, Football Asst.
Donna Henderson JH Campus Bowl, Science
Kathy Jackson JH Reading, 9th/10th English
Phillip Martin V Girls Basketball, Vocational Agriculture, FFA
Laura Mason Librarian, Grant Coordinator
Shawn McEwen Vocational Agriculture, FFA
Angie Resa Math, Softball, A.D.
Jim Schmadeke V Girls Basketball Assistant
Jesse Schwanke Adult Agriculture
Melissa Smith Math
Diane Smoot Keyboarding, NEMO Net Coordinator
Debby Thrasher Elem. & HS Art
Christy Yost Learning Disabilities, Special Ed. Director
Brandy Uhlmeyer Vocational FACS
Sandy Werr V Campus Bowl, Science
Jaime Williams English, Drama Club

2008-2009 NORTH SHELBY ELEMENTARY FACULTY

Heather Gander Kindergarten
Susan Coe First Grade
Paula Perry Second Grade
Ron Owrey Third Grade
Zaida Novinger Fourth Grade
Jan Beach Fifth Grade
Susan Wilson Sixth Grade
Jennifer Linberger Elementary Music
Monica Hinshaw First/Third Reading, Reading Interventions
Jennifer Rich Learning Disabilities, Reading Interventions
Linda Shores HS LD Resources, Elementary Keyboarding
Cathy Eagan Reading Coach
Stacey Craigmyle Title I, Reading Interventions
Mary Kay Rich Speech Therapist
Judy Tonnies ECSE
Edith Finke Nurse
Connie Neill P.A.T.
Larry Mitchell Elementary Counselor

**NORTH SHELBY
2008-2009**

CLASS SPONSORS

<u>CLASS</u>	<u>SPONSORS</u>	<u>MEETING ROOM</u>
7 th Grade	Jaime Williams Brandy Uhlmeyer	Room 11
8 th Grade	Kathy Jackson Debby Thrasher	Room 4
9 th Grade	Sandy Werr Phillip Martin	Room 5
10 th Grade	Melissa Smith Scott Gaines	Room 3
11 th Grade	Angie Resa Donna Henderson	Room 8
12 th Grade	Laura Mason Jennifer Chandler	Library
Yearbook and F.B.L.A.	Jennifer Chandler	
National Honor Society	Jaime Williams	
FCCLA	Brandy Uhlmeyer	
F.F.A.	Shawn McEwen Phillip Martin	
Student Council	Karen Guildoo	
Varsity Football Cheerleading Varsity Basketball Cheerleading	Jennifer Chandler	
Varsity Campus Bowl Junior High Campus Bowl	Sandy Werr Donna Henderson	
Prom	Junior Class	
Smoke Busters	Edith Finke	
F.C.A.	Kerri Greenwell	

VISITORS

The North Shelby School Administration follows a policy of an open invitation to parents, guardians, and grandparents of students. Students are not allowed to bring visiting friends, cousins, etc. to attend school. When visiting school during school hours, you are asked to please check in at the office prior to going to the classroom. We welcome your interest about classroom activities and ask for your courtesy in allowing the teachers to be aware that you will be visiting.

ATTENDANCE POLICY

All students are expected to attend school regularly and to be on time for classes. This is necessary in order to get maximum benefit from the instructional program and to develop habits of punctuality, self-discipline, and responsibility. There is a direct relationship between poor attendance, class failure, and dropouts. Following are the items comprising the attendance policy of the North Shelby School District.

1. Students may accumulate no more than 3 “unexcused” absences or the equivalent of 3 days to receive any “credit” during a given semester for all classes enrolled.
2. “Credit” will be defined as ½ unit of Carnegie credit per class each semester. Any student who receives two unexcused absences will lose a grade point for the second unexcused absence. (ex. from A- to a B+) a third unexcused absence will cause a loss of an additional grade point. Any unexcused absence in excess of three will result in that student forfeiting the ½ unit of credit for each class and have placed on their official transcript the letters “NC”(no credit) under the column “semester grade”. Also the “NC” will be footnoted with an explanation of the school’s attendance policy and the loss of credit.
3. The school day is divided into four, ninety-minute class periods. Students arriving twenty-five minutes or later after the beginning of the period will be considered absent for the entire period. Any time missed prior to that will be considered a tardy. Each period absent counts as one-fourth of an absence.
4. Students tardy to any class will serve a 30 minute, morning detention upon accumulating three tardies. If the student fails to serve the morning detention, 1 week of lunch detention will be served by the student (isolation, no soda/snack). Chronic abusers of the tardy policy will serve ISS, Saturday school, or have extra-curricular activities, driving privileges, dances, field trips, senior trip, etc. denied to them. The tardy count will start over at semester..
5. After the first day and/or hour of a student’s absence from school, which is recorded as “unexcused”, a letter will be sent to the parent or legal guardian notifying the individual of the attendance policy and their child’s current status.
6. Any student who exceeds the three “unexcused” absences may appeal for relief. The student will be afforded a contested due process hearing, which is in accordance with the Administrative Procedures Act. This hearing will take place before credit is removed.

7. Absences allowed new students enrolling in the middle of the semester will be proportional to the number of days remaining in the semester.
8. Students will be expected to attend school the entire day with the exception of an approved work release or a hardship release. Hardship releases will be approved on an individual basis and determined cooperatively between the building principal and parents or guardians.

Absences will be recorded by the office as EXCUSED, UNEXCUSED, or TRUANT.

1. Truant students will be disciplined and not allowed to make up class work, which occurred during the truancy.
2. Absent students will be allowed to make up class work which occurred during the absence. STUDENTS must arrange for make up work within 24 hours of their return to school. Make up assignments must be completed within the time designated by each teacher (one day for each day absent). Unexcused students will also be subject to grade reductions as outlined in the attendance policy.
3. Making up work that was missed during a prolonged absence due to illness/injury may be handled on an individual basis between teacher and student.
4. Excuses must be turned into the office within two days upon returning to school or the absences will be recorded as unexcused.

EXCUSED ABSENCES

1. Doctor's certified medical excuses for unexpected illnesses will be limited to 4 per semester. Standing dental, vision, or rehabilitative appointments are exempt from this policy. For A+ attendance purposes, the only absences not counted against A+ attendance are school excused activities. Parents are encouraged to schedule these appointments before or after school hours.
2. Initial permit or driver's license test (1/2 day per occurrence).
3. Military duty.
4. Court appearance (except where student is found guilty).
5. All funerals. Attendance at immediate family (parents, siblings, and grandparents) will not count against perfect attendance.
6. **Need of a student's family relating to death or other family emergency.**
7. Religious observance requested by parents in advance.
8. Travel for educational benefit which has been approved prior to departure by the principal.
9. Parents can certify, by note, that they were aware of the absence of their child for up to 5 days per semester. (For example, family trip, working, sickness not requiring a doctor's visit.)

Excused absences are based on the honesty and integrity of the parents. Parents are asked to call the school the day of the student's absence to report the nature of the absence. An absence will be recorded UNEXCUSED until the parent or guardian contacts the school by phone or letter providing a reason for the absence.

Following an absence, the student is to report to the office with a written excuse (if the parents have not called prior). This will be the responsibility of the student. If the student does not provide an excuse, the teacher(s) will be informed of the "unexcused" absence.

IMPORTANT It is the student's responsibility to obtain assignments on days missed. Please contact a classmate to pick up assignments from teachers or pick them up upon returning to school. This will no longer be handled by the office on a daily basis. If a student will be absent for a prolonged period of time, the office will send a notice to teachers.

COLLEGE VISITS

Seniors will be allowed two (2) college visits per year which will not be included in their attendance record. Students must receive prior approval from the principal or guidance counselor and must bring proof of the visit from the college to the office. College visits will not be allowed during the final 5 days of a senior's regular attendance.

FOUR –YEAR ATTENDANCE REQUIREMENT

Exceptions may be made by the North Shelby Board of Education to the four-year attendance requirements for high school graduation under these conditions.

1. Students must have a special need to leave high school in less than four years and must have an appropriately planned educational experience in college, vocational school, or on-the-job training for the remainder of the four years. The appropriately planned educational experience must be submitted in writing and be commensurate with the student's interest, aptitude, and ability. Follow-ups to determine that students have fulfilled their commitments for college attendance, vocational school attendance, or on-the-job training prior to issuance of a high school diploma shall be made.
2. Students meeting the above conditions to the satisfaction of the counselor, principal, superintendent, and the North Shelby Board of Education may be permitted to leave school before completing eight semesters of attendance if the school officials feel it is in the best interest of the student, school, and community. A transcript shall be given to each student showing the credits earned and the conditions under which a diploma will be granted in the future.
3. Students successfully completing the approved planned educational experience (as outlined above) shall be eligible to receive their high school diploma with their graduating class.
4. A student who has earned the minimum required credits for graduation by the end of the seventh semester and meets the requirements as outlined above may apply to the Board of Education to discontinue his/her attendance at North Shelby High School at that time. Upon approval of the Board of Education, he/she will be eligible to receive his/her diploma in the graduation ceremonies held at the close of the eighth semester. During the eighth semester the student who has discontinued attendance will

not be allowed to participate in any academic or extra-curricular events scheduled by the school, except that he/she will be eligible to apply for any scholarships that are available to other graduating seniors. The student will forfeit the privilege to participate in regular school functions such as prom and senior trip or any other school sponsored event. Also, any senior money will be forfeited. The student may attend any school function as a spectator but will be required to pay the regular adult admission fee.

WORK RELEASE

Following is the criteria whereby a student may be granted a work release:

1. A work release will be granted only during the senior year in high school.
2. The student must have a minimum of 21 credits by the end of their junior year in high school
3. Application must be made at least one semester prior to the semester they are requesting the release or at the end of the school year prior to the fall term
4. A work release will be granted for one block/every day or two blocks/alternating days.
5. The application for work release must include a "reason for request" from the student, a "statement of need" from the parent or guardian, and a description of job responsibilities from the employer. The student must also turn in a monthly job performance checklist/time sheet (completed by the employer) to the principal.
6. A maximum of five work releases may be granted during a school year with selection based on educational benefit and/or financial need.
7. Final approval must be granted by the building principal and the district superintendent.

VOCATIONAL TECHNICAL SCHOOL

The Macon Area Vocational School has found it necessary to revise its policy on payment of fees (\$660 per semester) by sending schools. The past policy has allowed the sending schools to pay fees only if a student is enrolled in the current semester. The change in payment procedure will be as follows: The sending school will pay the full year's tuition after a student has been enrolled in the vocational school for six (6) days. This change is brought about by changes in funding procedures (Effectiveness Index Formula) by the State Department Vocational Section. Therefore, any North Shelby student attending Macon Vo-Tech will be liable for the full \$1,320 if they drop classes after the first (6) days of the first semester or \$660 if they drop classes after the first (6) days of the second semester.

DISCIPLINE POLICY

The purpose of discipline is to reinforce productive behavior and social manners. It is based on the age and maturity of the student, nature and severity of the offense, past performance, and encourages parental involvement.

A student will be subject to disciplinary action anytime he/she violates school rules. The following are examples of unacceptable behaviors:

1. Physical abuse of a student or another person.
2. Assault on a school employee.
3. Possession of a weapon.
4. Damage or destruction of school property.
5. Possession or illegal use of drugs or alcohol.
6. Smoking, use of chewing tobacco, or any other form of tobacco.
7. The possession or use of fireworks.
8. Creating a disturbance in or about the school, which includes any disturbance of the educational environment.
9. Taking another person's belongings.
10. Disrespect to a teacher or school official.
11. Careless driving on school property.
12. Truancy or failure to attend class.
13. Excessive tardies to school or class.
14. Any other form of conduct at school or school sponsored functions that would be detrimental to the reputation of the school.

All rules apply to conduct on school grounds, in the building, on buses, or at school sponsored activities.

DISTRICT DISCIPLINARY CONSEQUENCES AVAILABLE

1. In-School suspension (ISS)
 2. Out of School suspension (OSS)
 3. Detention (before or after school or Saturday)
 4. Corporal punishment (padding)
 5. Removal from extra-curricular activities
 6. Verbal reprimand
 7. Expulsion
 8. Disciplinary action considered to be appropriate by administration.
- In-School Suspension – The student will be required to attend school and to complete all assignments, but will spend the assigned school days in a confined area (principal's office, corner of classroom, etc.). The student may also be given special assignments by the principal.

Out of School Suspension – The student is not allowed to attend school or any extra-curricular activities for a specified number of days.

Detention (before or after school or Saturday) – Detention will be utilized for excessive tardies and/or truancy or other offenses as deemed appropriate by the principal.

Corporal Punishment – "Padding" may be administered by any teacher or administrator employed by the district. Another certified staff member must be present during the administration of

corporal punishment. A paddle must be used (open hand is not permissible). If parents do not want their children disciplined in this manner, they must notify the principal in writing.

Removal from Extra-Curricular Activities – Due to inappropriate behavior or immoral conduct the principal may consider removal from such activities as appropriate disciplinary action.

Verbal Reprimand – The use of forceful language when appropriate as a sole disciplinary action.

Expulsion – The superintendent may expel a student for the remainder of the school year. This person would no longer be considered a student and would not be allowed to attend school or participate in school activities of the North Shelby School District.

INFRACTIONS AND CONSEQUENCES

Following is a list of common disciplinary infractions and consequences of each. This list is by no means all-inclusive and will not be applied without regard to special circumstances. The principal may alter the punishment based on unusual severity, special circumstances, maturity of student or students involved, and degree of intent.

STUDENT CELL PHONE USAGE – Developments in cell phone technology in recent years have resulted in enhanced communication opportunities. However, the use of cell phones in schools poses increasing risks of school disruptions, bullying, criminal activity, and academic dishonesty. As a result, beginning with the 2008-2009 school year, students will not be allowed to use cell phones, digital cameras and similar electronic devices during the instructional day, as well as, in dressing areas during extracurricular activities. The “instructional day” will be defined as “first bell to last bell”. High school students will be expected to keep phones in their lockers and turned off. Elementary students are discouraged from bringing cell phones to school. In the event elementary students bring a phone to school they are expected to keep them in their school bags and turned off. Students, K-12, caught in possession of a cell phone during the instructional day will be in violation of this policy. Violation of this policy will result in the following consequences:

FIRST OFFENSE: The phone will be confiscated and turned in to the office. Parents will be notified and asked to pick up the phone. In addition the student in violation of the policy will be required for five school days following the violation to check the phone in to the office upon arrival to school.

SECOND OFFENSE: The phone will be confiscated and turned in to the office. Parents will be notified and asked to pick up the phone. In addition, the student in violation of the policy will be required for five school days following the violation to check the phone in to the office upon

arrival to school. The student in violation will be required to serve noon detention during the five days.

THIRD OFFENSE: The phone will be confiscated and turned in to the office. Parents will be notified and asked to pick up the phone. In addition, the student in violation of the policy will be required for ten school days following the violation to check the phone in to the office upon arrival to school. The student in violation will be required to serve noon detention during the ten days and will serve two days after school detention at the principal’s discretion.

FOURTH OFFENSE: Possible suspension or expulsion.

ALCOHOL - Possession of or presence under the influence of alcohol

VIOLATIONS AGAINST PUBLIC HEALTH AND SAFETY (DRUGS/ALCOHOL) ON SCHOOL GROUNDS

Any drug with potential for abuse is referred to as a “controlled substance”. Marijuana is considered to be a controlled substance. Accordingly, any student found to be in possession of, using, or distributing any controlled substance/alcohol on school grounds will be in violation of this policy. Teachers have the authority and responsibility to confiscate related items and to deliver them to the principal.

POSSESSION

FIRST OFFENSE: Immediate suspension from school/school activities for 5-10 days/confiscation

SECOND OFFENSE: Immediate suspension from school/school activities for 11-30 days/confiscation

THIRD OFFENSE: Referral to Superintendent for possible expulsion

UNDER THE INFLUENCE

FIRST OFFENSE: Immediate suspension from school/school activities for no less than 5 days. Students must be picked up by a parent or guardian.

SECOND OFFENSE: Immediate suspension from school/school activities for 10-20 days. Student must be picked up by a parent or guardian.

THIRD OFFENSE: Immediate indefinite suspension.

Conference will be held between parents, student, principal, and superintendent on the following school day with probable expulsion.

VIOLATIONS AGAINST PUBLIC HEALTH AND SAFETY (DRUGS/ALCOHOL) OFF SCHOOL GROUNDS

Any drug with potential for abuse is referred to as a “controlled substance”. Marijuana is considered to be a controlled substance. Accordingly, Any student found to be in possession of, using, or distributing any controlled substance/alcohol off school grounds will be in violation of this policy.

FIRST OFFENSE: 3 week suspension from all school activities and immediate removal from A+ program
SECOND OFFENSE: 365 day suspension from all activities/athletic contest

Arson - Intentionally causing or attempting to cause a fire or explosion

FIRST OFFENSE: Restitution and 10 days suspension
SECOND OFFENSE: Restitution and 10 - 90 days suspension
THIRD OFFENSE: Restitution and long-term suspension/possible expulsion

Assault - (Refer to Policy and Regulation 2673 - Reporting of Violent Behavior)

Assault of a Student or Staff Member - Use of physical force with the intent to do bodily harm.

Attempting to cause injury to another; intentionally placing another in reasonable apprehension of imminent physical injury.

FIRST OFFENSE: 3 days suspension
SECOND OFFENSE: 3 days suspension
THIRD OFFENSE: 5-10 days suspension
FOURTH OFFENSE: Long-term suspension/possible expulsion

Bullying – Intentional intimidation or infliction of physical, emotional, or mental harm (see policy 2655).

FIRST OFFENSE: 5-10 Days OSS
SECOND OFFENSE: 10-30 Days OSS
SUBSEQUENT OFFENSES: Up to 180 days OSS

Fighting - Mutual combat in which both parties have contributed to the conflict either verbally or by physical action.

FIRST OFFENSE: Up to 3 days ISS OR paddling
SECOND OFFENSE: 3 days suspension
THIRD OFFENSE: 5-10 days suspension
FOURTH OFFENSE: Long-term suspension/possible expulsion

Disruptive Speech or Behavior - Conduct which has the intentional effect of disturbing education or the safe transportation of a student. Conduct or speech, be it verbal, written, or symbolic, which materially and substantially disrupts classroom work, school activities, school functions, or simply talking in class when told not to do so.

FIRST OFFENSE: Verbal reprimand or paddling at principal's discretion
SECOND OFFENSE: ISS, paddling, or other administratively assigned discipline
THIRD OFFENSE: Up to 3 days ISS/parent conference
FOURTH OFFENSE: Up to 5 days suspension
FIFTH OFFENSE: Long-term suspension

Prescription Medication

Possession of a prescription medication without a valid prescription for such medication on school premises or on a school bus.

FIRST OFFENSE: Immediate suspension from school/school activities for 5-10 days/confiscation
SECOND OFFENSE: Immediate suspension from school/school activities for 11-30 days/confiscation
THIRD OFFENSE: Referral to Superintendent for possible expulsion

Distribution of prescription medication to any individual who does not have a valid prescription for such medication on school premises or on a school bus.

FIRST OFFENSE: Immediate suspension from school/school activities for no less than 10 days. Students must be picked up by a parent or guardian.
SECOND OFFENSE: Immediate suspension from school/school activities for 11-90 days. Student must be picked up by a parent or guardian.
THIRD OFFENSE: Immediate indefinite suspension/expulsion. Conference will be held between parents, student, principal, and superintendent on the following school day with probable expulsion.

Extortion - Threatening or intimidating any student for the purpose of, or with the intent of, obtaining money of value from the student.

FIRST OFFENSE: 3-5 days suspension
SECOND OFFENSE: Long-term suspension/expulsion.

Firearms and Weapons (Refer to Policy and Regulation 2620 - Firearms and Weapons in School)

Possession of a firearm or weapon

First Offense: (Minimum of one-year suspension)

Harassment (Refer to Policy 2130 - Harassment)

Use of language/actions that are disparaging or demeaning that are used solely to harass or injure other people, such as threats of violence, defamation of a person's race, sex, religion, ethnic origin, or disability.

This may occur through verbal, written, physical, or electronic means (Computer, cell phone, etc.)

- FIRST OFFENSE: Discretion of the principal/possible ISS, paddling, suspension, or other assigned disciplinary action
- SECOND OFFENSE: Up to 3 days OSS with a parent conference
- THIRD OFFENSE: Long-term suspension/possible expulsion

Improper Display of Affection - Consensual kissing, fondling, or embracing

- FIRST OFFENSE: Verbal Reprimand
- SUBSEQUENT OFFENSES: Possible ISS 1-5 days

Improper Language

Threatening Language-Use of verbal, physical, or written threats to do bodily harm to any person or personal property.

- FIRST OFFENSE: Up to 5 days suspension and parent conference
- SECOND OFFENSE: Long-term suspension
- THIRD OFFENSE: Expulsion

Disrespectful Language /Behavior to a Staff Member – Use of words or actions which represent a negative attitude toward any staff member – administrator, teacher, cook, aide, bus driver, janitor, etc.

- FIRST OFFENSE: Discretion of principal, verbal reprimand, possible detention, ISS, Saturday School, paddling
- SECOND OFFENSE: 1-3 days ISS or Saturday School
- THIRD OFFENSE: 1-3 days OSS

Use of Obscene or Vulgar Language- Use of words which represent profanity or describe sexual conduct and which, considered as a whole, is offensive to community standards and do not have a serious literary, artistic, political, or scientific value.

- FIRST OFFENSE: Discretion of principal/possible ISS, suspension, paddling
- SECOND OFFENSE: Up to 3 days ISS and parent conference
- THIRD OFFENSE: 1-5 days suspension based on severity of usage
- CONTINUOUS USE: Possible expulsion

Inappropriate Sexual Conduct (Refer to Policy and Regulation 2130 - Harassment)

Theft - Nonconsensual taking or attempt to take the property of another

Stealing or attempting to steal private or school property of a value of

\$50 or less.

- FIRST OFFENSE: 3-5 days suspension and restitution or other disciplinary action deemed appropriate.
- SECOND OFFENSE: 5-10 day suspension and restitution
- THIRD OFFENSE: Long-term suspension/expulsion

Stealing or attempting to steal private or school property of a value of more than \$50.

- FIRST OFFENSE: 5-10 days suspension and restitution
- SECOND OFFENSE: 10 or more days suspension and restitution
- THIRD OFFENSE: Possible expulsion

Tobacco – POSSESSION

- FIRST OFFENSE: 1 day ISS/confiscated
- SECOND OFFENSE: 3 days ISS
- THIRD OFFENSE: 1 day OSS

USE

- FIRST OFFENSE: 1 day OSS
- SECOND OFFENSE: 2-3 days OSS
- THIRD OFFENSE: 3-5 days OSS

Truancy - Absent or tardy from class or classes without authorization. See Policy and Regulation 2340 - Truancy and Educational Neglect.

Depending upon the amount of time missed, the principal will use his/her discretion. Possible consequences include: morning/after school detention, Saturday School, ISS, or OSS.

Vandalism - Any student who willfully causes damage or attempts to cause damage to any property, real or personal, belonging to the school, staff, or student.

- FIRST OFFENSE: Restitution and 10 days suspension
- SECOND OFFENSE: Restitution and 10 days suspension
- THIRD OFFENSE: Restitution and long-term suspension/possible expulsion

Careless Driving - Driving on school property carelessly or without due caution so as to endanger person or property.

- FIRST OFFENSE: Verbal reprimand, possible driving suspension
- SECOND OFFENSE: Driving privileges suspended 3 – 10 days
- THIRD OFFENSE: Driving privileges suspended 10 – 90 days

False Alarm – Any student who intentionally engages a firm alarm, calls in a false 911 call or bomb threat during the school day or at such a time as to directly impact the school will be subject to the following consequences:

- FIRST OFFENSE: 3 days OSS

SECOND OFFENSE: 5-10 days OSS

THIRD OFFENSE: Long-term suspension/possible expulsion in each instance, the proper authorities will be notified.

These infractions will also be covered under the student athletic/activity handbook regulations

SEXUAL HARASSMENT OF STUDENTS

Sexual harassment (verbal or electronic) of students of either sex by employees or other students of the opposite or same sex is strictly prohibited in the North Shelby School District. For purposes of sexual harassment and sexual discrimination policies only, an employee includes any person employed by the district, any student teacher, intern or school volunteer. A student is any person enrolled in the school district or in district instructional programs. Sexual harassment is defined as unwelcome sexual advances, requests of a sexual nature made by a member of the school staff to a student or when made by a student to any other student. Any of the eight disciplinary consequences listed may be used as disciplinary action when a student is guilty of sexual harassment. The degree of disciplinary action taken will be that which is considered appropriate by the administration.

The student code of conduct is designed to foster student responsibility, respect for the rights of others, and to insure the orderly operations of the North Shelby School District. It is the sincere hope of the Administration and School Board that the majority of these consequences will not need to be administered. However, if the need does arise, we will continuously strive to enforce these policies fairly, judge each infraction on an individual basis, and act accordingly.

STUDENT APPEARANCE

Personal appearance of the individual students should be the result of concern by the student involved, his or her parents and/or guardian, and the school. A good appearance helps to build positive self-images and fosters outside support and respect for our school. The policy pertaining to student dress and appearance will be impartial and consistent throughout all grade levels. It is the attempt of the school system to maintain standards of acceptable appearance for all students. All students attending the North Shelby Schools are expected to attire themselves in clothing which is appropriate, does not have a disruptive influence, is morally acceptable, and is neat and clean. Students are expected to observe good grooming and personal hygiene in school and while attending school sponsored activities.

In accordance with this policy, it shall be understood that any student who participates in an extra-curricular activity (i.e. sports, campus bowl, etc.) must conform to the standards set forth by the teacher or teachers

sponsoring that activity.

In keeping with established practices of good hygiene, safety, moral and social values, and to provide for a minimum of disruption and a maximum of learning opportunity, the following dress code has been established

for all students attending North Shelby High School:

1. Teachers of specific courses where safety or health is a factor may require students to adjust hair, clothing, or both, accordingly during that class period or activity.
2. All students must wear shoes/sandals/boots, etc. No slippers may be worn to school unless on special occasions-Homecoming "dress up" days, FCCLA Week etc.
3. The following "types" of shorts/skirts/pants will NOT be allowed: cut-offs (must be hemmed), biker/spandex shorts worn by themselves, "short" shorts (acceptable length for shorts and skirts is mid-thigh), pajama bottoms or any style which could cause, as determined by the building principal, a distraction to the education process. Shorts, jeans, sweatpants, may not have letters/words/symbols written across the behind or **rips/tears above the knees**. Students will not be permitted to wear shorts during evening activities, which take place in the building and are open to the public, or on field trips. This does not include dress shorts.
4. Students must wear pants pulled up or belted. No sagging will be tolerated.
5. Clothing that will cause disruptive or undue attention to an individual shall not be worn. Clothing that is not acceptable includes:
 - a. Wearing **hats/hoods/bandannas** in the building. Hats worn to outdoor activities must be worn bill forward.
 - b. Shirts that expose the midriff, underarms, underwear or excessive cleavage. Shirts must adequately cover the midriff and cleavage area so that the stomach, back, underarms, and cleavage are not exposed.
 - c. Clothing that advertises/makes reference to alcohol, drugs, tobacco, or sex; or clothing with profanity, vulgar, or obscene language. Examples: Sexy, Tease, Hottie, Foxy, Hooters, most slogan t-shirts. Mesh or see-through shirts.
 - d. No sunglasses worn in the building.
 - e. The braless look, halters or spaghetti straps
6. All shirts will be kept buttoned, except when worn over another shirt as a "layered look".
7. Students are not permitted to wear muscle shirts unless worn over/under other clothing. Tank tops with limited exposure, sewn sleeve hems and sewn neck openings will be permitted.

8. Unusual clothing styles, grooming, or jewelry which creates disorder either in the classroom or while attending school sponsored activities will not be acceptable. Male students are not allowed to wear dangling earrings. Studs and small hoops are allowed.
9. No beards or mustaches, and sideburns must be kept even with the bottom of the earlobes.
10. Students in violation of the dress code will be subject to the following consequences:
 FIRST OFFENSE: Clothing changed or asked to shave
 SECOND OFFENSE: Morning/after school detention
 THIRD OFFENSE: Saturday School

It shall be understood by all students and parents that the preceding dress code will be enforced at all school activities either "home" or "away" which take place before or after the regular school day.

Any disagreement with enforcement of the dress code may be taken before the dress code committee. The committee will be comprised of the Student Council Advisor, Student Council President, and three other students selected annually.

NORTH SHELBY NETWORK ACCEPTABLE USE POLICY
ACCEPTABLE USE

Acceptable use of the network/internet are activities which support learning and teaching. Network users are encouraged to develop uses which meet their individual needs and which take advantage of the network's functions:

- conference and bulletin boards
- databases
- access to Internet Gopher
- access to the World Wide Web (Internet)

UNACCEPTABLE USE

The following are uses of NSNET which would be considered unacceptable:

- violating the conditions of students' and adults' rights to privacy
- re-posting personal communications without the author's consent
- using profanity, obscenity, or other language which may cause deliberate harm to another user
- copying commercial software in violation of copyright law
- using the network for financial gain or for any commercial or illegal activity
- deliberate attempts to degrade or disrupt system performance
- accessing obscene or otherwise inappropriate material

All students with signed Acceptable Use Policies will be allowed to use North Shelby Network and the Internet. Failure to follow the policy will result in the following disciplinary action:

FIRST OFFENSE: Two weeks removal from all computer usage and a letter sent home to the parents

SECOND OFFENSE: One semester removal from all computer usage and a letter sent home to the parents

THIRD OFFENSE: One year removal from all computer usage and a letter sent home to the parents

POLICY FOR PREGNANT STUDENTS

The North Shelby School Board has a strong commitment toward the maintenance of high standards and the continuation of an educational system that encourages strong values. This policy in no way condones situations of this nature. However, the Administration and School Board recognize the importance of offering the best possible education to all students. For these reasons, the Board of Education has adopted the following policy:
 Marital, maternal or paternal status shall not affect the rights and privileges of district students to receive an education. Those students are eligible to participate in all activities and receive all Honors the same as any other student enrolled in the school district. Pregnant students shall be permitted to continue to attend school in all instances when continued attendance has the sanction of the expectant mothers physician. The physician's approval of this continued attendance must be on file at the school.

During any period of time that the student does not attend school they will be expected to receive homebound instruction. This instruction will be provided by the North Shelby School District. The student will be expected to return to school upon approval from their physician.

JUNIOR HIGH PROMOTION POLICY

Any seventh or eighth grade student attending North Shelby High School, will be required to pass 10 out of 16 semester classes when enrolled in eight classes in any given year. In addition, all students must pass at least five semesters of the required eight semesters of core classes (i.e., math, science, history, English). Physical education will be exempt from this policy. A student not meeting these requirements will be retained and therefore repeat that particular grade level. Before any student is retained, a conference will be held with the parents or guardian and all efforts made to insure that the situation is a motivational problem and not a learning disability. At the request of the parents, testing will be done to determine if the child does or does not have a learning disability. If testing proves this to be the case, the students will be referred for special education rather than retention.

ATHLETIC/ACTIVITY ELIGIBILITY REQUIREMENTS
INTRODUCTION

The following pages are an outline of the policies and procedures of the North Shelby School District with respect to student eligibility

while participating in junior and senior high athletic programs. This handbook conveys the district's philosophy with respect to junior and senior high athletics/activities, student conduct expectations (both academic and behavioral) while participating in these programs, and the consequences of failing to abide by these expectations.

NORTH SHELBY ATHLETIC/ACTIVITY PHILOSOPHY

Junior and senior high athletics and extra-curricular activities are intended to offer students opportunities to learn and compete outside the regular school day. Although the district provides a comprehensive academic curriculum during the normal school session, opportunities to experience a variety of additional programs ensure that students have access to a well-rounded educational experience.

A district's activities program is made up of many components-athletic/physicals, emotional, and educational-that generally involve competition with other students/schools. Above any issue of record or program success, the district believes that success should be measured by educational development of the student participants.

Because participation is a privilege and therefore "optional" on the part of the student, the district expects a level of conduct from participants that would often exceed that of the other students within the school setting and which is put forth as a requirement of participation. Failure by participants to behave at this level can and will be basis for a specified period of ineligibility.

The existence of an eligibility policy is not a desire on the part of the district to punish students involved in extra-curricular activities or to "catch" them doing something inappropriate. The policy represents the district's desire to discourage and prevent inappropriate, illegal, and/or dangerous conduct and to set a high standard of conduct for students who represent the North Shelby School District in extra-curricular activities. This policy also reinforces the fact that students are role models for their peers and for the community as a whole.

This policy pertains to any activity which is conducted outside of the regular class time/school day and which does not contribute to a student's grade in class. The following activities will fall under this policy: all athletics/cheerleading, FCCLA, FFA, Campus Bowl, National Honor Society, STUCO, FCA, Smoke Busters, Music, Raider Readers, or any

other organization, dances, field trips, senior trip, and 7th-12th class sponsored activities.

STUDENT ELIGIBILITY REQUIREMENTS

Eligibility requirements (academic and behavioral) for student activities/athletes in both junior and senior high school are outlined below.

PART ONE: ACADEMIC ELIGIBILITY REQUIREMENTS

- *Student athletes must maintain a grade point average of "4" on an "11" point scale and pass all classes in which they are enrolled.
- * Students who achieve less than a 4-point grade average or receive an "F" in any class at *mid-quarter* or *end of quarter* will be ineligible for a minimum of 4 ½ weeks. Eligibility will be reinstated (mid-quarter or end of quarter) when the student has reached the 4.0 GPA or raised the "F" to a passing grade. If not, the student will remain ineligible until the next grade check.
- *If a transfer has been made into a different course, the student will be considered ineligible until the next grade check.
- *Students who are ineligible may not attend school activities/contests/games but may practice with their teams.
- *A student who becomes ineligible at the conclusion of the fourth grading period will serve his or her period of ineligibility during the first grading period of the following school year beginning with the first day of school with the same grade check periods used. These students will be allowed to participate in summer camps and/or regular practice.
- *Dates for determining eligibility will be established yearly according to the approved district calendar.

The following dates will be the effective dates for reinstatement of eligibility status for the 2008-2009 school year. 1st quarter – September 17; 2nd quarter – November 17; 3rd quarter – February 4; and 4th quarter – April 15.

PART TWO: BEHAVIORAL ELIGIBILITY REQUIREMENTS:

The following conduct expectations exist for all North Shelby student athletic/activity participants:

- *Use or possession of alcoholic beverages, tobacco products, drugs, or other illegal activity (theft, vandalism, assault, etc.) is strictly prohibited at all times. This policy will not address driving violations (speeding, defective mufflers, etc.).
- *General conduct in and out of school shall bring no discredit to the student participant, his/her family, team, organization, or the school.
- *All athletes shall be groomed and dressed in such a manner as to positively represent their school and community.

- *Each coach may establish other team rules as he/she deems necessary. Examples may include curfews, violations for missed practices, specific dress/grooming requirements, etc.
- *The administration can be notified of any violations of the behavioral expectations through a variety of sources: a school employee who has witnessed the violation, court news, contact with law enforcement/having a police report filed or ticket issued which results in a fine, conviction, time served, community service, out of school suspension (OSS), or expulsion.
- *Parents and/or guardians will be notified of any violation under Part Two both orally and in writing via a certified letter, return receipt requested.
- *Academic and behavioral eligibility requirements will take effect on the first day of school for any activity/athletic program for 7th-12th grades.
- *Eligibility expectations are in effect throughout each day of every calendar year.

CONSEQUENCES OF VIOLATIONS

FIRST OFFENSE

A first offense for the use/possession of drugs, alcohol, or other illegal activity (theft, vandalism, or assault, etc.) under these Behavioral Eligibility Requirements will result in a 3 week suspension from attendance/participation in all non-sport activities to begin with the first day after school officials have learned of the violations. In addition, students not participating in athletic contests will not be allowed to attend these contests during the 3 week suspension. This would include any activities that take place on a Saturday during the 3 week period. In addition, athletes will be suspended for 4 athletic contests, not to exceed 25% of any season's games. The number of games suspended will be calculated using scheduled season games. The suspension, however, could include any tournament games.

***Students who are ineligible may not attend school activities/contest/games for the 3 week suspension period but may practice with their teams.**

Example: A student violates this policy, and the administration learns of the offense on October 2nd. The 3 week suspension would begin on October 3rd. This student plays softball. All non-athletic activities from October 3-23 would be eliminated and 4 of the remaining season softball games, not to exceed 25%. In this case that would be 3.5 softball games and the remaining .5 contests would occur during the next season the student participates in. If the student is not involved in a sport during the 3 week period, the games' suspension will take place during the next season in which the student is a participant. First offense for the use/possession of tobacco will result in a 1 week

suspension from attendance/participation in all non-sport activities to begin with the first day after school officials have learned of the violation. This would include any activities, which take place on a Saturday during the 1 week period. In addition, athletes will be suspended for 1 game.

SECOND OFFENSE

The second offense for the use/possession of drugs, alcohol, or other illegal activity (theft, vandalism, assault, etc.) will result in a 365 day suspension from all activities/athletic contest from the date the administration learns of the offense. Second offense for the use/possession of tobacco will result in the 3 week suspension from the date of the offense. Any subsequent offense will result in the 365 day suspension.

(Board approved: August 14, 2002)

JR. HIGH ELIGIBILITY/RETENTION/MSHSAA

A student must have been promoted to a higher grade or a higher level in Special Education at the close of the previous year. However, any such student who failed more than two scheduled subjects, or failed to make Standard progress in special education, shall be ineligible the following semester regardless of promotion to the higher grade. A student is eligible for only TWO SEMESTERS in each the seventh and eighth grade beginning with first semester entrance in each grade. A student who is repeating a grade is not eligible for that school year.

INDEPENDENT STUDY

The following policy may be used as an option in either of the following situations:

1. In the event that any student (grades 9-12) should lose either a full or ½ credit due to low grades and, or
2. Due to low grades, any student (grades 9-12) who becomes ineligible for extra-curricular activities and wishes to re-establish eligibility.

The Board of Education of the North Shelby School District will allow any student coming under either of the two situations previously explained to take independent study courses for high school credit. The following restrictions will apply:

1. Must be taken only during the summer months so as not to interfere with the students regular school work. All course work and exams must be completed by the end of the third week of school.
2. Must be taken through an accredited institution approved by the principal and superintendent prior to enrollment.
3. Students must achieve grade status comparable to North Shelby's grading scale in order to receive local credit.
4. Examination must be taken in the school building.

LAW ENFORCEMENT

Law Enforcement Officials may speak with our students in the presence of the Superintendent or Principal. Parents must be notified prior to the officer speaking with their son or daughter. No students will be dismissed from school to go with law enforcement officials unless proper permission is given to the Superintendent or Principal by the parent or guardian or a warrant is issued by a judge of competent jurisdiction. School officials must be made aware of the nature of the questioning before the student may be called to meet with the law enforcement officials.

GENERAL RULES AND REGULATIONS

1. Proper and moral social practices are expected of every North Shelby student during the school day and at all activities and functions.
2. The use of tobacco or profane language by the students is not permitted on the school grounds, buildings, or buses at any time, including the summer months as well. This policy was adopted by the North Shelby Board of Education on July 18, 1966.
3. The office telephone may be used by students only when necessary. Telephoning will be kept to a minimum. Students will not be called to the phone out of classes except in emergencies or very important calls.
4. Students must request a pass from their instructor before leaving class while it is in session.
5. Students may drive cars to school and park on the school grounds, but must realize at all times the extreme safety precautions necessary when driving around large groups of children. These cars are to be used in driving to and from school only. Sitting in parked cars on the school grounds during the school day will not be permitted. When you are associated in any way with the school, proper control of the automobile will be expected. If not, you will lose your privilege of driving to school.
6. No person may drop a course in progress without permission from the Principal.
7. Arrive at class before the last bell rings. Students late to class will be disciplined according to tardy policy on page 7.
8. Wearing apparel left in boys' and girls' locker rooms, not properly locked, will be disposed of by the custodian at the end of school.
9. Any unseemly conduct at a play or any other school activity will result in disciplinary action and possible suspension of the privilege of attending school activities.
10. Do not play on the gym floor in street shoes.
11. Soda and juice machines are available for student use, so no beverages may be brought into the building from the outside—if caught, the beverage will be taken and emptied.

HALLS

1. No shouting, whistling, running, or scuffling in halls.

2. If P.E. classes arrive early from their class, they should stay in the gym until the bell rings.
3. Radios/walkmans/I-Pods, cell phones, etc. are not allowed in the halls during the school day between the hours of 8:25-3:08. Cell phones must be turned off and must be in the student's locker during regular school hours. (see page 11 cell phone policy)

RESTROOMS

It is necessary to have clean restrooms in our school. This can be done only with the cooperation of all students. Please place used hand towels in the containers supplied and use them conservatively. There is to be no loafing in the restrooms.

LIBRARY RULES (grades 7-12)

Students are allowed to use the library before, after, and during the school day when the librarian and/or library aides are present. Students are not to enter the room when it is being used by a group. Books may be returned in the book drop inside the west library door at any time. Students in grades 7-12 are allowed unlimited materials. Books are checked out for a period of three weeks. Reference books are checked out for a day. Videotapes and audiotapes are limited to circulation to faculty and staff. Students will be fined \$.25 item/per school day for overdue materials. There is a one day grace period with no fine. Fines are payable in the office. If the materials are not returned at the end of the year, parents shall be notified and will be responsible for payment of replacement cost of the item.

TEXTBOOKS/EQUIPMENT

There will be no rental fees for textbooks/equipment. However, any badly abused or lost textbooks/equipment must be paid for on a prorated basis depending on depreciated value of the book/equipment. This will include consumable and non-consumable books.

SPECIAL CLASS FEES

Charges will be limited to actual material used in FACS and Vocational Agriculture and for damage or loss of school supplies or equipment in any class. Once a student cuts a piece of material in shop, he must pay for it.

Students enrolled in any Vo Ag class must provide proof of insurance.

PHYSICAL EDUCATION

All students are required to have a minimum of one P.E. credit. If it is necessary for you to be excused from the activities, you must have a doctor state what you are not able to do.

The only excuses for not dressing out in class are excuses from a doctor, the principal or the superintendent.

Grade will be based on attitude, class participation, clean uniforms and showering.

The school is not responsible for lost articles in the locker room. The locker room is to be left in good condition.

P.E. lockers will be assigned to P.E. classes by your instructor. P.E. lockers will be provided if requested. Do not leave valuable personal items in your book lockers.

REMEMBER, the lockers are for your convenience. Any student writing or marking on a locker may be immediately deprived the use of the locker.

All students are required to shower after P.E. class and therefore are required to furnish their own towels.

P.E. grades will count toward accumulated credit and will be included in honor roll calculations.

SCHOOL CAFETERIA

A continuous effort is made to serve well-balanced and appetizing meals in the school cafeteria. Students are required to remain at school during their lunch period. Students who bring their lunch from home will be required to eat at a table in the cafeteria and will be charged \$.20 if they wish to purchase milk from the lunch room. NOTE: STUDENTS WILL WALK TO THE CAFETERIA AT ALL TIMES.

Each student will be issued a laminated numbered card the first day of school. There will be no cost for the first card. If a student should lose their card, they will be issued a second card at a cost of \$1.00. The software program does have a built in security system which will not allow students to use each other's card without permission.

Lunch/breakfast will be paid in advance. You should send money in an envelope to the office on the first day of a school week. Please list on the envelope, each child's name, the amount of money enclosed for each child, and the total amount of money enclosed. You can pay per week, per month, or whatever suits your situation best. Five days will be the minimum purchase allowed. The school will inform your child when their account gets below a pre-set amount.

The lunch/breakfast charges are as follows:

Elementary (K-6)	\$1.40 per day	\$7.00 per week
Grades 7-12	\$1.50 per day	\$7.50 per week
Adults	\$2.50 per day	\$12.50 per week
Breakfast	\$1.00 per day	\$4.50 per week
Extra Milk	\$.30 per carton	

Anyone who spills something in the lunchroom will be required to clean it up. If anyone accidentally spills his plate while going to a table, he may go back and get another plate. Everyone is to take his plate to the place provided for it. Please leave the lunchroom after you have finished your meal so there will be room for someone else.

GUIDANCE AND COUNSELING

Each student is encouraged to make arrangements, as needed, to meet with the counselor for individual guidance and counseling. This service will be of great help to you in planning your high school training as well as planning for your future after graduation. To receive the maximum benefits from your high school and to properly prepare for the future, you need to be aware in advance of requirements and qualifications. Your cooperation with the guidance counselor can and will make your planning much easier and more beneficial to you.

SCHOOL HEALTH

School health services include health counseling, first aid, screening tests, health education, health referrals, and communicable disease control. Information on a wide variety of health issues is available from the school nurse.

The school nurse is a Registered Professional Nurse (R.N.). Her office is located near the cafeteria and is accessible to all students K-12. Any questions or comments about the health program or a student's health should be directed to the school nurse.

It is a state law that students have current immunizations or are exempt for religious or medical reasons. Students with communicable diseases or infectious skin conditions should not attend school unless under a doctor's treatment. Although health screenings are provided at school, students are encouraged to have regular medical, dental and visual check-ups.

Any medications to be taken at school should be given to the school nurse. Medications must be sent to school in the original container with the label indicating medication and dosage. Students who use asthma inhalers should keep the asthma medication with them, but should inform the school nurse. Certain over-the-counter medications are available from the school nurse if a medication permission form is signed by the parent or guardian.

Parent/guardian should indicate on the medical form who should be called in case of an emergency or if a student needs to go home because of illness. AT LEAST ONE OTHER PERSON SHOULD BE LISTED IN THE EVENT A PARENT/GUARDIAN CANNOT BE REACHED.

A student who is contagious, is vomiting, has persistent severe pain, or has a temperature over 100 degrees should not attend school. These guidelines will be used when determining if a student may remain at school.

The North Shelby School Board has adopted a new policy concerning head lice. When a child has been found to have head lice, he/she may not ride the school bus until the school nurse has checked the child and found to have had satisfactory treatment. If treatment was not satisfactory, the child will not be readmitted to school. The parent/guardian should make every effort to remove all nits from the child's hair. In repeat situations, parents may be asked/required to be checked at the county health department. If needed, a report may be filed with Family Services.

REQUIREMENTS FOR GRADUATION

(Requirements for students graduating in 2009)

Students must have completed the minimum of 28 units required by the North Shelby Board of Education which includes the following:

3	Social Studies	1	Practical Arts
3	Communicative Skills	1	Physical Education
2	Math	1	Fine Art
2	Science	1/2	Health
		*14 1/2	Electives

(NEW requirements for students graduating in 2010 and after)

Students must have completed the minimum of 28 units required by the North Shelby Board of Education which includes the following. (Please note that some colleges and universities may have additional class requirements for admission.)

Communication Arts	4.0
English I	
English II	
English III	
College Prep English or Dual Credit Comp I & II	
Social Studies	3.0
American History I	
Geography/Economics	
American Government/World History	
Mathematics	3.0
Science	3.0
Fine Arts	1.0
Practical Arts	1.0
Physical Education	1.0
Health Education (10 th grade)	.5
Personal Finance (10 th grade)	.5
Electives	11.0

DIPLOMA OF DISTINCTION

The Diploma of Distinction will be lettered in gold face print and bound in a distinctive cover rather than the traditional red. These requirements meet or exceed the recommended core high school requirements for admission to most public, four-year colleges and universities. In order for a student to be awarded his diploma he or she will be required to meet the following graduation requirements.

- *3---Social Studies
 American History I, Geography/Economics, American Government/World History, World Events, American History II, History of the West/Missouri History, Introduction to Criminal Justice, Psychology**, Sociology**, College American History I/II**
- *4---Communicative Skills
 English I, English II, English III, Advanced English I, Advanced English II, English Composition I/ English Composition II**, Speech/Drama***
- *3---Math
 Algebra I, Algebra II, Geometry, Trigonometry**/Calculus, College Algebra**
- *3---Science
 Physical Science, Biology I, Chemistry I, Biology II**, Chemistry II**, Anatomy/Physiology, Physics

- 1---Practical Art
- 1---Physical Education
- 1---Fine Art
- .5---Health
- 8.5---Electives

*3 additional units in foreign language and/or additional courses from * areas

Beginning with the 1998-99 school year, any student earning a grade below a C- in a class counting towards the Diploma of Distinction will not be eligible for the Diploma of Distinction.

Only those students meeting the above requirements will be eligible to receive the valedictorian and salutatorian awards.

NOTES: Admission to the University of Missouri-Columbia now requires 4 units of the above math offerings. Both UM-C and Truman State University require entering freshmen to have completed two units of a single foreign language in high school. Students and parents should contact the guidance counselor for specific admissions requirements for individual schools.

Key: **Dual college and high school credit classes.

TRANSFER STUDENTS

Students transferring to North Shelby from a school not allowing 8 credits per year will have their graduation requirements adjusted accordingly. For example—one less credit required each year a student was on a 7 period schedule.

CLASS STANDING

Class standing is based on the total number of credits a student has accumulated combined with the number of semesters attended. They are as follows:

Freshman	Currently enrolled in the freshman classes
Sophomore	Minimum of seven units of credit earned and two semesters of attendance
Junior	Minimum of 14 units of credit earned and four semesters of attendance
Senior	Minimum of 21 units of credit earned and six semesters of attendance

CONSTITUTION /GOVERNMENT REQUIREMENT

To be eligible for graduation from high school, a student must satisfactorily pass tests on the provisions and principles of the Missouri and United States Constitutions and in American history and institutions at some time(s) during grades 7-12. Beginning with the 1990-91 school year and each year thereafter, local school districts maintaining high schools shall offer in grade nine, ten, eleven, or twelve a course of instruction in the institutions,

branches, and functions of federal, state, and local government and in electoral processes. All students on or after January 1, 1994, must pass the new course or existing course(s), which teach the required content. North Shelby is meeting this requirement by offering a semester course in American Government at the junior or senior level.

HOMEWORK POLICY

IMPORTANT It is the student’s responsibility to obtain assignments on days missed. Please contact a classmate to pick up assignments from teachers or pick them up upon returning to school. This will no longer

be handled by the office on a daily basis. If a student will be absent for a prolonged period of time, the office will send a notice to teachers.

In order to promote and encourage responsibility to our students and provide consistency for all, all staff members in grades 7-12 will utilize the following homework policy.

FORGOTTEN/LATE HOMEWORK

- Each student will receive two (2) homework passes per semester/per class. A “pass” is defined as the opportunity to turn the homework in the next day with a 10% reduction in the grade. Once the two (2) passes have been used, late assignments will receive zeros.

STUDENT EXCUSED ABSENCES FROM SCHOOL

- A student absent from school is expected to make arrangements to have homework sent home or is to collect assignments the next day. The assignment is then due the next time the class meets.

Example: A student is absent on an A day. He/she may make arrangements to have homework sent home that day, or may pickup homework on the following day (B only). That homework is then due the next A day.

Students whose absence is unexcused will not receive credit for any work/test due or assigned the day they were absent.

ACADEMIC HONESTY POLICY

North Shelby School District believes students should practice academic honesty in their schoolwork. The following practices are considered to be academic dishonesty or cheating: copying another student’s assignment in any form, using notes or other forbidden aids on a test, giving answers on tests to another student, taking a test for others, using old copies of tests, faking lab reports, plagiarizing a research paper, adding resources not used to a paper’s bibliography, turning in papers done by others, making intentional errors in student grading of papers, changing grades, giving false excuses for missing assignments or tests, having someone else do your part in group work, and assisting others in cheating, etc.

When a student is caught cheating by a member of the faculty or administration, the **first offense** will result in receiving a zero grade on that assignment /test and the student will receive a warning through the A+ program. The **second offense** will result in the lowering of the student’s semester class grade by one complete letter (A- to B-) and the student will be placed on probation through the A+ program. The **third offense** will result in no credit for that semester for that class and the student will be dismissed from the A+ program.

GRADING SCALE

The following marking system will be used:

A	96-100%	C	73-76%
A-	90-95%	C-	70-72%
B+	87-89%	D+	67-69%
B	83-86%	D	63-66%
B-	80-82%	D-	60-62%
C+	77-79%	F	59 and below

REPORT CARDS

The report cards will be issued every nine weeks. Between each marking period, progress reports will be sent to the parents of students who are in need of extra attention.

HONOR ROLL

The North Shelby High School will publish an A and a B Honor Roll. The Honor Roll will be calculated on the following basis:

A	11	C	5
A-	10	C-	4
B+	9	D+	3
B	8	D	2
B-	7	D-	1
C+	6	F	0

Any student having an A or a 10.0 average will be placed on the A Honor Roll. Any student having a B or an 8.0 average will be placed on the B Honor Roll.

ACADEMIC LETTERING

Any student who makes either the A or B Honor Roll will be eligible to receive an academic letter. In addition, they will receive a gold or silver bar for the A or B Honor Roll respectively. The letter will be given only once and the bar may be earned on a quarterly basis.

CARE OF THE SCHOOL BUILDING AND EQUIPEMENT

Your parents and the taxpayers of Missouri paid a great sum of money for this school and equipment. Each summer it is cleaned, waxed and repaired to make it a better place for you because you spend several hours here during the

school year. Treat it as you would your home. Anyone found damaging school property will be required to pay for it and will be subject to other disciplinary action.

BUILDING HOURS

The school building will be open to students at 7:30 a.m. School buses are scheduled to arrive at 8:15 a.m. The school day starts at 8:30 a.m.

Students will not be allowed in the building or allowed to use school equipment without proper supervision.

Students not involved in activities, athletics, tutoring, etc. must exit the building by 3:30 p.m.

USE OF LOCKERS

One student will be assigned to each locker in grades 7-12 unless there is an influx of students. Your locker number and lock combination will be given to you the first day of school.

Lockers are provided for your convenience; please keep them clean and orderly at all times. Inspections will be held periodically.

Tape and/or stickers are not to be used on the outside of the lockers.

The North Shelby School District is not responsible for the loss or theft of valuables/money left in student lockers/bags. Leave valuable items at home.

SCHOOL COLORS AND NAME

The official school colors of North Shelby High School are Scarlet and Old Gold. The school emblem is the Raider.

FUND RAISING ACTIVITIES

All fund raising activities must be requested by the class or organization sponsor and approved by the building principal. Those activities that require door-to-door soliciting will be limited to the following:

1. Seniors may sell magazines.
2. Juniors may have one fundraiser first semester and one second semester.

SCHOOL ACTIVITIES

Any activity sponsored by the school will be supervised by a certified and contracted employee of the district. They have the authority to supervise as they see fit in accordance to the policies of the Board of Education and Administration. The following regulations will be in effect:

1. Make application to the office at least five days in advance.
2. Building must be cleaned and furniture replaced immediately after activity so that classes will not be delayed the following day.
3. Lights and building may be used until 10:30 p.m. unless the administration makes special arrangements otherwise.
4. Cleaning, preparation, etc., should be done before or after school hours.
5. All finances for a social function are collected by the treasurer and turned in to the office. All expenditures are made through the office. All accounts should be accounted for by receipts. Students will not be allowed to make purchases for the school.

6. No student will be re-admitted after he has once left a party unless he has been given permission by the sponsor or principal.
7. Special functions and activities sponsored by school organizations are to observe the same set of rules.
8. The use of alcoholic beverages is forbidden at all social and school sponsored activities. The suspension rule will be in effect for violators.
9. Sponsors and student officers are responsible for the preparations for these activities, and the explanation and enforcement of the above rules and regulations.
10. All students of the six classes meet for the purpose of conducting any business they might have.
11. All school dances held at the North Shelby High School will be confined to grades 9-12 with the exception of the Homecoming Dance and Valentine Dance.

ACTIVITIES AND CLUBS

In order for a student to be eligible for an office in any club, class, or activity or a candidate for king or queen, he/she must have been enrolled during the previous school year or one semester previous to the election.

Campus Bowl This activity encourages students to pursue academic excellence through competition. The campus bowl team competes at conference, district, and state levels. The campus bowl coach is Mrs. Sandy Werr. There is also a junior high campus bowl team for 7th and 8th grade students coached by Mrs. Donna Henderson.

FBLA (Future Business Leaders of America) This organization is for students enrolled in and pursuing interests in the business field. Members in grades 9-12 participate in contests and various other leadership activities.

FFA The FFA is a national organization for students studying Vocational Agriculture. Members in grades 9-12 participate in judging contests, field trips, and other leadership activities.

FCCLA Family, Career, & Community Leaders of America is the national organization of students studying Family and Consumer Sciences in high school. Members in grades 7-12 participate in leadership contests at the district, state and national levels.

National Honor Society This organization recognizes outstanding character, scholarship, leadership, and service as cardinal qualities worthy of encouragement. This organization inducts members from the junior and senior classes who are selected by the faculty.

FCA (Fellowship of Christian Athletes) This organization is a youth-oriented ministry led by students. This student led group is committed to growing spiritually and reaching out to others. The main focuses of FCA are fellowship, growth, and outreach. FCA is open to all students in grades 7-12. Also, all students are encouraged to be part of FCA. Regular meetings take place on

Wednesday morning at 8:00 a.m. in Room 12. Other special activities are scheduled throughout the school year.

Student Council This organization represents the ideals and ideas of the student body and promotes the welfare of the school and develops a greater spirit of democracy. Members are elected by their respective classes each year.

SmokeBusters SmokeBusters is an organization for students in grades 7-12 that focuses on tobacco prevention and education. A mentor program, classes for elementary students, a field trip, and other activities are part of this program. Students pledge not to use any tobacco products.

STUDENT LEADERS

Following is a list of recommended characteristics that all student leaders should strive to attain. Failure to consistently uphold these characteristics could result in removal from a leadership position:

1. Member of organization for a minimum of two semesters.
2. Maintain eligibility criteria as outlined in the North Shelby School Board policy.
3. Be of good moral character.
4. Be a good role model for underclassmen.
5. Responsible.
6. Trustworthy.
7. Consistently uphold all rules and regulations of the school as outlined in the student handbook.

ATHLETIC/ACTIVITIES PROGRAM

Since the athletic/activities program is considered a very vital part of our school program, definite policies in regard to its administration must be made so as to bring credit to our school and benefit – physically and educationally – those participating. Students participating in our activities program must:

1. Make academic progress equal to the individual student's ability to achieve, and meet all eligibility requirements.
2. Develop the attitude and behavior necessary to become a good school citizen.
3. Attend school regularly. Students must arrive at school no later than 9:15 a.m., with parent notification before the end of school or an early bus departure, in order to practice and/or participate in activities/contests/games.
4. **Students arriving after 9:15 a.m. must have a doctor/dental/rehabilitation or school excuse (as outlined in Excused Absences #1-8 on page 7 of the student handbook) in order to participate or practice that day. Students will be allowed to participate/practice if the absence was for doctor/dental/rehabilitation appointments or school excused activities. A doctor's excuse must be presented in the office upon arrival to school.**
5. **A student who leaves school during the day except for doctor/dental/rehabilitation appointments or school excused activities (as outlined in Excused Absences #1-8 on page 7 of**

the student handbook) will not practice or play in a game that night.

6. **For Saturday activities, a student must be in attendance on Friday or the school be notified by a parent/guardian on Friday as to the nature of the absence. Only illness, doctor/dental/rehabilitation appointments or school excused activities (as outlined in Excused Absences #1-8 on page 7 of the student handbook) will be acceptable.**
7. Go to and from the activity on the school bus unless given permission from their parents to the school. Students may ride home from an activity with another adult provided the parents call the school to grant this permission if they are unable to attend the contest/activity. Parents attending these activities may sign out their students at the activity using the sign out sheet.
8. Observe all rules as set down by the coach or sponsor.
9. Display conduct that is honorable during athletic contests or activity contests-home and away.
10. Carry the specified insurance.
11. Have a physical exam on file at school
12. Sign and abide by the regulations set forth in the Athletic/Activity Handbook.

TRANSPORTATION

District buses will be used to transport students to and from all extra-curricular activities. Students are required to ride the bus to and from all school related activities unless other arrangements have been made with the sponsor and/or principal. Students may ride home from an activity with another adult provided the parent contacts the school by phone or in person in advance.

District buses will not travel distances of more than 200 miles one way. Exceptions must be made by the Superintendent.

SPORTS FANS

Most fans know that we can't win games by challenging the official on every call regardless of whether or not we agree with him. He is calling the game and will not change his decision because of noise from the crowd. He may, however, get angry and fail to give our teams the benefit of the doubt in case a break should come our way. We all attend the games for the purpose of cheering our teams on to victory; no one will question this or will even criticize it. They will, however, criticize severely when the fans question every official call whether right or wrong, when the fans boo while the other team shoots a free shot, and when a group uses yells that criticize officials and the opposing team rather than cheering for its own team to win.

We can win many games this year, but the members of the teams need our help, not our opposition. They need our assistance, not our criticism. At every game please help urge our teams toward victory. Don't show poor sportsmanship and bring dishonor upon yourself, your school and the teams that represent you to the best of their ability.

TRI-RIVERS CONFERENCE

Code of Conduct

We, the schools of the Tri-Rivers Conference, believe there is educational value in extra-curricular activities. It is of utmost importance that we teach worthwhile skills and behavior standards for the participating players and our spectators. For these reasons the following Conduct Code is adopted for all member schools:

1. Show respect for the opponent at all times.
2. Maintain self control at all times.
3. Know, understand, and appreciate the rules of the contest, and respect the officials.
4. Recognize and appreciate skillful performance regardless of affiliation.
5. Strive for keen, but friendly competition. Be proud in victory or defeat.
6. Be courteous and always cheer in a positive way. It is much more effective to cheer for your team than to cheer against an opponent.
7. It is the duty of all who participate (players, coaches, spectators, and administrators) to encourage and maintain good sportsmanship.

It is unanimously recognized by the member schools of the Tri-Rivers Conference that the responsibility of establishing and maintaining proper conduct and sportsmanship lies in the hands of the administration, coaches, and game officials.

In order to accomplish this objective the following items and/or actions will be considered examples of unsportsmanlike conduct, and therefore, be absolutely prohibited at all interscholastic sporting events.

1. The use of signs, banners, posters (other than the official school banner).
2. The use of pompons (except those used by cheerleaders).
3. The waving of towels and or flags.
4. Enlarged fingers depicting we're #1.
5. Stomping on the bleachers.
6. Booing or making other distracting noises while the opposing team is shooting a free-throw.
7. The use of newspaper and/or confetti, as they become a fire hazard.
8. The use of drums, noisemakers, megaphones, and all other musical instruments while the game clock is running.

ADMISSION PRICES TO ATHLETIC CONTESTS

Softball (Var.-JV-JH)	Adults	\$3.00	Grades K-12	\$2.00
Football (Varsity)	Adults	\$3.00	Grades K-12	\$2.00
Football (JV & JH)	Adults	\$3.00	Grades K-12	\$2.00
Basketball (Varsity)	Adults	\$3.00	Grades K-12	\$2.00

Basketball (JV & JH)	Adults	\$3.00	Grades K-12	\$2.00
Baseball Var. & JV)	Adults	\$3.00	Grades K-12	\$2.00
Pre-School – FREE	Family Plan	- \$8.00		

BUS REGULATIONS

In order to insure the safety of the many students who ride the school buses, certain rules and regulations concerning safety and conduct must be followed without exception. The following rules and regulations apply to all students riding our buses:

1. The driver is in charge of the pupils and bus. Pupils must obey the driver promptly and cheerfully.
2. Pupils must be on time; the bus will not wait over the allotted time.
3. The driver will, if necessary, assign a seat for each individual student.
4. Never stand in roadway while waiting for the bus.
5. Classroom conduct is to be observed on the bus. The driver is required to report rowdy conduct or improper language.
6. Pupils must not throw waste paper or other rubbish on the floor.
7. Pupils must take their places upon entering the bus and under no circumstances shall they move about the bus while it is in motion.
8. Pupils must not, at any time, extend arms or head out of bus windows.
9. Pupils will be liable for any damage inflicted on the bus.
10. Pupils are to keep out of the driver's seat and not tamper with the bus in any way.
11. The driver will not discharge rider(s) at places other than the regular bus stop near the home, or at school, unless by proper authorization from parent of the school administration.

NOTE: Failure to cooperate in the carrying out of these necessary regulations may result in suspension from the school bus.

